

**Terms of use
and rules of participation
in MA TRIZ I Level seminar,
Warsaw: 20 – 22.06.2016**

To the order of Novismo LTD (Warsaw, Domaniewska 37 lok.2.43), the organizer of the event is: Józwa Krzysztof Aerfortis Company operating in Dąbrowa Górnicza (postal code: 41-300), Zapolskiej 23 Street, NIP (Tax Identification Number): PL6440018639, being co-owner of web portal NOVISMO.com hereinafter called the Organizer.

§1. APPLICATION FOR SEMINAR PARTICIPATION

1. To participate in the seminar it is necessary to fill the registry form „Application for seminar participation – MA TRIZ” available on www.novismo.com, syskonf.pl registry application: <http://iisia2022062016.syskonf.pl/rejestracja>, or send the registry form to e-mail address: biuro@novismo.com.
2. The order of applications is decisive for the participation in the seminar. The number of seats is limited.
3. The Participant is informed about acceptance of the application by the Organizer via e-mail.

§2. SEMINAR PAYMENT

1. The Participant is obliged to pay the registry payment no later than 14 days from the date of receiving an invoice and no later than 7 days before the start of the Seminar (the date of registry payment is recognized as a day on which the Organizer account is credited with the payment).
2. The unaccomplished payment is recognized as an resignation from the participation in the Seminar.
3. The amount of payment and the range of benefits given to the Participant by the Organizer is determined with chosen by the Participant package and date of registration.
 - 3.1. The „Early Birds” prices are valid for correctly filled registry forms, which reached the Organizer Headquarters until 24.04.2016.
 - 3.2. The „Normal” prices are valid for correctly filled registry forms, which reached the Organizer Headquarters from 25.04.2015 to 24.05.2016.
 - 3.3. The „Late” prices are valid for correctly filled registry forms, which reached the Organizer Headquarters from 25.05.2016 to 7 days before beginning of the Seminar. Any later applications (starting from 6 days before the Seminar) will not be accepted. The registration system starts and ends a day at 00:00/24:00 (00:00 AM/12:00 PM).
 - 3.4. The prices and the content of packages are described in the Appendix no. 1 of the given terms of use.
4. The Organizer reserves right to provide additional discounts according to own recognition.
5. The payment should be paid into the Bank Millennium S.A. account:

No. 96 1160 2202 0000 0001 9158 9402 indicated by the Organizer during the registration process.

6. Any other costs that are not mentioned in the Appendix no. 1 such as for example: arrival, accommodation etc. are not included in the Seminar price.
7. The Seminar payments described in the Appendix no. 1 are net prices and it is necessary to add to them the 23% VAT (Value Added Tax).

§3. RESIGNATION FROM PARTICIPATION IN SEMINAR

1. The resignation from participation in the Seminar without the necessity of giving the reasons, should be effectively declared in the written form to the Organizer address or via e-mail: biuro@novismo.com no later than 7 days before the beginning of the Seminar and no longer than 14 days from the registration payment.
2. If the resignation from participation will take place in a term shorter than 7 days before the beginning of the Seminar or the Participant will be absent during the Seminar, the Organizer does not refund the registration payment.
3. If the refund of the registration payment is acknowledged to the Participant it will be returned to the indicated bank account no later than 14 days from receiving the resignation from the Seminar letter with the retention of the validity of bequests: §3 paragraph 1 and paragraph 2.
4. If the refund of the registration payment is acknowledged to the Participant, the Organizer will reduce the paid amount by any costs of the refund such as financial transaction costs.

§4. CANCELLATION OR CHANGE OF DATE OF SEMINAR

1. The Organizer reserves the right to cancel the Seminar or change its date without explaining the reasons.
2. In case of cancellation or change of the date of the Seminar, the Organizer will inform the Participant and/or will refund the cost of the payment.
3. In case of cancellation of the Seminar the financial responsibility of the Organizer is limited only to costs of the contributed by the Participant Seminar payment.
4. The Organizer reserves the right to not accept the registry application without explaining the reasons.
5. The Organizer reserves the right to delete the Participant from the Seminar participant's list without explaining the reasons. In case of receiving the payment from such Participant the Organizer will return the full amount of the payment and will correct the invoice if it was already issued.

§5. WARRANTY

1. The Organizer guarantees to conduct the Seminar according to the best training practices described by the topic and the content in the Appendix no. 2.
2. After conducting the registration the Organizer will contact with the Participant via e-mail address to confirm the reservation and to provide additional information about the payment and the Seminar.
3. The Organizer guarantees receive of the MA TRIZ I Level Certificate only after successful pass of the certification test which will be held during the 3rd day of the Seminar and only after paying all necessary fees from the Participant.

4. The Organizer does not guarantee the successful pass of the MA TRIZ I Level certification test.
5. In the event of failure of the certification test the Participant has a right to one time retest no later than 60 days from the date of the Seminar with the additional payment of 120 PLN in a date and the form agreed with the Organizer.

§6. COMPLAINTS

1. Any Seminar Participant's complains toward the Organizer should be presented in a written form by a certified letter to the Organizer address or via e-mail: biuro@novismo.com by the acknowledgement of receipt.
2. The Organizer will acknowledge receive of a complains in the same form that it was received.
3. The Organizer will investigate any complains no later than 15 workdays after receiving a complain.
4. The Organizer will investigate a complains and will propose the refund of the costs or the invitation to other training (according to own decision or according to a decision of the Participant in the event of given options).

§7. BEST PRACTICES CODE

1. The Organizer guarantees that the Seminar will be conducted with the preservation of the highest quality standards. In the event of any questions, doubts or suggestions please contact with the Organizer via e-mail address: biuro@novismo.com.
2. The Participant acknowledged that any materials presented during the Seminar are at the ownership of Novismo and shall not be recorded, photographed used for public performances, publications and any other commercial activities without the knowledge and consent of the Organizer. Any acquired knowledge shall be used only to enhancement of Participant's professional qualifications, only for personal use or for the tasks commissioned by the Participant's employer.

§8. PERSONAL DATA PROTECTION

1. The Organizer informs that the Administrator of the personal data is Józwa Krzysztof Aerfortis Company operating in Dąbrowa Górnicza, postal code 41-300, Zapolskiej 23 Street.
2. The Organizer informs that the processed personal data will be used according to Personal Data Protection Act from the 29th of August 1997 (Dz. U. 2014.1182 ze. zm.) for the purposes of performing the Seminar, due to its course, and that the Participant has a right to inspect his/her personal data and to correct it.
3. The Participant acknowledges that for the purposes of performing an effective registration process and payment the personal data might be, according to the choice of the Participant, sent to Syskonf.

Appendix no. 1

Packages & Discounts	Number of seats	Early birds	Normal	Late
		Student, Doctoral students	20	1800 PLN
Business	50	3150 PLN	3500 PLN	3850 PLN
VIP	10	4050 PLN	4500 PLN	4950 PLN

Package	Catering	Paper materials	Certificate	Digital materials	Consultation – 2 hours	Dinner with S.Ikovenko	Discounts
Student, Doctoral students	Yes	Yes	200 zł	100 zł	No	No	Yes
Business	Yes	Yes	Yes	Yes	Yes	500 zł	Yes
VIP	Yes	Yes	Yes	Yes	Yes	Yes	Yes

The Seminar will be held in English with a translation into Polish by an assistant in case of chosen more difficult terms.

DEFINITIONS AND CONTENTS OF THE PACKAGES:

Catering – is a food and drink during the coffee breaks (tea, coffee, beverages, cookies) and a small lunch.

Paper materials – include: the seminar leaflet, the seminar agenda, description of the lecturer, the lecture slides, information materials.

Certificate – includes an approach to the certification test and potential (after passing the certification test) written acknowledgement of passing the test and entry into MA TRIZ I Level specialists list.

Digital materials – include additional, translated into Polish materials and other English materials that complement the topic of the performed seminar.

Consultation – 2 hours – includes the possibility of personal contact or remote contact via media such as SKYPE, telephone call or other forms with the TRIZ specialist, who will relate to individual questions of the Participant.

Dinner with prof. S. Ikovenko – evening's ceremonial dinner in the inner circle of people with the possibility to talk and share views about topics connected with the Seminar and related topics.

Appendix no. 2

Topic: MA TRIZ I Level Seminar

Date: 20-22 June 2016

Place: Warsaw, Poland

Lecturer: prof. Sergei Ikoenko

MA TRIZ President, Massachusetts Institute of Technology Lecturer

Agenda:

Day 1.	Day 2.	Day 3.
Introduction 1. Function Analysis: <ul style="list-style-type: none"> • Component Analysis Rules and Recommendations <ul style="list-style-type: none"> • Interaction Analysis • Function Modeling Rules and Recommendations Function types Function performance Function value Practical exercises	2. Cause-Effect Chain Analysis Rules and Recommendations “Vicious Cycle” Problems 3. Trimming for Engineering Systems Trimming Rules Trimming Models 4. Problem Modeling in TRIZ 5. Technical Contradictions and tools to solving them Inventive Principles Practical exercises	6. Physical Contradictions and tools to solving them Practical exercises 7. Introduction to the Trends of the Technical Systems Evolution and Su-Field Model 8. Applying TRIZ tools Introduction to competitive patent circumvention Summary, questions and answers Official MA TRIZ I Level certification test